

General Information	
Academic subject	Archival Science
Degree course	L42-History and social Sciences
Curriculum	
ECTS credits	06
Compulsory attendance	No
Language	Italiano

Subject teacher	Name Surname	Mail address	SSD
	Antonella Pompilio	antonella.pompilio@beniculturali.it	M-STO/08

ECTS credits details			
Basic teaching activities	Frontal lessons	Conducted tour in Archivio di Stato of Bari	Possible conducted tours in archives of other public or private institutions.

Class schedule	
Period	II Semester
Year	III
Type of class	Lecture- workshops

Time management	
Hours	150
In-class study hours	42
Out-of-class study hours	108

Academic calendar	
Class begins	
Class ends	

Syllabus	
Prerequisites/requirements	Good knowledge of general History and particularly of Italy.
Expected learning outcomes (according to Dublin Descriptors) (it is recommended that they are congruent with the learning outcomes contained in A4a, A4b, A4c tables of the SUA-CdS)	<p><i>Knowledge and understanding</i> Mastery of the archival terminology and exact knowledge of archival science's first principles.</p> <p><i>Applying knowledge and understanding</i> Ability in identifying the constituent elements of an archival text; understanding of the main ways of formation and transformation of archives and use of reorganization's methods of historical archives.</p> <p><i>Making informed judgements and choices</i> Knowledge and correct use of scientific principles in order to describe, reorganize and inventory archival texts.</p> <p><i>Communicating knowledge and understanding</i> Sharing of contingent experiences carried out by the students in</p>

	<p>archival places.</p> <p><i>Capacities to continue learning</i></p> <p>Development of ability in working the synthesis of historical-juridical aspects and technical aspects marking out archival texts.</p>
Contents	<ul style="list-style-type: none"> • Archive: definition and meanings of the word. • Outline of history of archives. • First principles of diplomatic of contemporary texts • Archival science and records management • Archivi di Stato in Italy • Preservation, safeguard and improvement of archives • Selection, transfer and discarding of archival texts • Public and private archives: different tipologies and ways of management • Reorganization's methods of historical archives • Instruments for archival research • Free and not free consultation of archives
Course program	
Bibliography	<p>P. Carucci – M. Guercio, <i>Manuale di archivistica</i>, Roma, 2012;</p> <p>P. Carucci, <i>Le fonti archivistiche. Ordinamento e conservazione</i>, Roma, 2011;</p> <p>E. Lodolini, <i>Archivistica. Principi e problemi</i>, Milano, 2013.</p>
Notes	The student may choose one among the above-mentioned books.
Teaching methods	<p>Frontal lessons.</p> <p>Conducted tour in Archivio di Stato of Bari</p> <p>Possible conducted tours in archives of other public or private institutions.</p>
Assessment methods (indicate at least the type written, oral, other)	<p>Oral assessment at the end of the course.</p> <p>During the course may take place some verifications of the learning level achieved from the students about the subjects treated, through open discussions and individual meetings with the students.</p>
Evaluation criteria (Explain for each expected learning outcome what a student has to know, or is able to do, and how many levels of achievement there are.	The expectation is the acquisition fromy the students of an high level of consciousness about the cultural value of archival heritage, for the whole society, trthrough the analysis and understanding of its own peculiarities and complex problems, to guarantee the best possible preservation and enjoyment for the future.
Further information	